# ~ MINUTES ~ REGULAR MEETING ~ BOARD OF DIRECTORS MARY WALKER SCHOOL DISTRICT NO. 207

December 12, 2016 ~ 6:30pm ~ Springdale, WA 99173

### MEMBERS PRESENT

**GUEST(S) PRESENT** 

Beckman, Diana (Vice-Chair) Canfield, Jeffrey (Chair) Gilbert, Amy Cobb, Matt (Acting Secretary)

E. Hargrave T. Holsten S. McIsaac B.K. Sulgrove W. Turner

### **MEMBER(S)** ABSENT

Scott, James Turner, Justyn Jacka, Kevin (Secretary)

The Regular Meeting was called to order in the Mary Walker High School Library by J. Canfield at 6:35pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no additions or changes to the final Agenda.

### **APPROVAL OF MINUTES**

D. Beckman made a motion to approve the Minutes of the November 21, 2016 Regular Meeting, as submitted; A. Gilbert seconded; motion carried.

## PRE-K - 5<sup>th</sup> PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

- E. Hargrave presented briefly on the following:
- SPED reviews almost done; should have results in January.
- > Title I Report in draft form (english, language arts, math); will have available in January.
- PBIS next award (trip to Camas Wellness Center) being scheduled for end of January; another award (movie theatre) to be scheduled for May.
- Number Talks Training; approx. 1/month; going well.
- Career Readiness Program for Elementary students; students are asked, "When you grow up, what do you want to be, and why?;" students photos and answers shared on bulletin board(s) in K8 building.
- > Open invitation extended to Board Members to visit PK-5.
- W. Turner (a parent and ParaPro) shared her son's encouraging progress as a student receiving SPED services; also thanked SPED staff (including C. Kennedy) for their outstanding efforts in her son's advances to date.

### 6<sup>th</sup> – 12<sup>th</sup> PRINCIPAL REPORT

- M. Cobb's presentation included the following:
- R. Peone memorial service to be conducted during school day in HS Gym; K. Dodge, D. Watts and K. Sulgrove working on making this community assistance event work.
- > MAPs testing in January in correlation with Basecamp.
- Winter Concert (Middle School) set for December 14<sup>th</sup> at 6:30pm; public invited.
- > Professional Development: currently 6 staff members will be attending a Deeper Learning conference in March.
- Activities Bus Update: there is still a need among the 6-12 students; will initiate a survey for specifics.

### **BUSINESS MANAGER'S REPORT**

In S. McIsaac's absence, K. Jacka presented briefly on the following and answered questions from the Board:

- Monthly Budget Report.
- Classified Wage Review Committee meeting; committee established; 1<sup>st</sup> meeting held November 28<sup>th</sup>; next meeting scheduled for January 4<sup>th</sup>.
- Substitute Pay (Certificated Staff); local survey conducted; results presented to Board.
- Minimum Wage (up to \$11.00/hr. on January 1<sup>st</sup>); only a small number of employees affected by this; no Board action required to comply with federal law.
- Enrollment continues to fluctuate, but is still on the rise; headcount is down for the month, but up for the year (equal to approx. 30 students; payment adjustment should be arriving in January); SPED headcount stands at 79.

### SUPERINTENDENT'S REPORT

On K. Jacka's behalf and during his excused absence, M. Cobb (Acting Secretary) reported on the following:

- Board Policy(ies) / Procedure(s): 2<sup>nd</sup> Reading no recommendation.
  - #2162 & #2162P: Instruction: Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973.
  - o #2320 & #2320P: Instruction: Field Trips, Excursions and Outdoor Education.
  - #3231 & #3231P: Students: Student Records.
  - #3410: Students: Student Health (#3410P deleted).
  - o #3412 & #3412P: Students: Automated External Defibrillators.
  - #3413 & #3413P: Students: Student Immunization and Life Threatening Health Conditions (review only; upto-date; no action needed).
  - o #3414 & #3414P: Students: Infectious Diseases (review only; up-to-date; no action needed).
  - #3415: Students: Accommodating Students with Diabetes (#3415P deleted).
  - #3416 & #3416P: Students: Medication at School.
  - o #3417 & #3417P: Students: Catheterization.
  - o #3418 & #3418P: Students: Response to Student Injury or Illness.
  - #3419 & #3419P: Students: Self-Administration of Asthma and Anaphylaxis Medications (review only; upto-date; no action needed).
  - o #3420 & #3420P: Students: Anaphylaxis Prevention and Response.
  - #3422 & #3422P: Students: Student Sports Concussion, Head Injury and Sudden Cardiac Arrest (review only; up-to-date; no action needed).
  - o #3432 & #3432P: Students: Emergencies.
- > Other:
  - Enrollment currently stands at 536.
  - Re-roofing (Cafeteria & HS Gym) Project update: Cafeteria complete; waiting until Spring to work on Gym, except for existing leaks, which will be taken care of ASAP.
  - Snow Plow Services (2 Sub's).
  - Technology Recent Upgrade; IT Infrastructure: Switches installed; wiring in bottleneck areas is next (i.e., wiring change-out's).
  - M&O Levy Ballot Title (see Attachment #1); required by Stevens County Auditor's Office for a bond and/or levy election; recommend approval.
  - Food Services Dept. Staffing update (presented by S. McIsaac): Receiving assistance and guidance from a local school district.
- Donation(s): Recommend acceptance:
  - Stevens County Fire Protection District No. 4 Firefighters & Families; Fleece Blankets; \$300.00 value; Students without adequate heat.
  - Accounts Payable (December 2016 partial); recommend approval:
- ○Gen Fund #1Warrant numbers159386through159407\$12,477.59>Payroll; recommend approval:<br/>○○December 2016 (regular)Warrant numbers159480through159498\$449,698.72

### PUBLIC FORUM

Nothing to report.

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### PLANNING AND DISCUSSION

M&O Levy – Committee Update: Nothing to report.

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### **EXECUTIVE SESSION**

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called for or held.

#### BUSINESS

- D. Beckman made a motion to accept the donation of Stevens County Fire Protection District No. 4 Firefighters & Families, as noted herein; A. Gilbert seconded; motion carried.
- A. Gilbert made a motion to approve the M&O Levy Ballot Title (per Attachment #1), and as discussed;
  A. Gilbert seconded; motion carried.
- A. Gilbert made a motion to approve all Policy and/or Procedure changes as outlined herein; D. Beckman seconded; motion carried.

#### **BILLS AND PAYROLL**

- A. Gilbert made a motion to approve the December 2016 Accounts Payable, as submitted; D. Beckman seconded; motion carried.
- D. Beckman made a motion to approve the December 2016 Payroll, as submitted; A. Gilbert seconded; motion carried.

#### **OTHER BUSINESS**

Nothing to report.

#### ADJOURNMENT

A. Gilbert made a motion to adjourn at 7:19pm; D. Beckman seconded; motion carried.

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Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)